

MC at 10:30

Before	<p>Wear a cassock and cotta. Check amplification is switched on. Find stick-shaped radio mic—handling it is your main job. Check that it works by switching it on and tapping it, listening for sound from the loudspeakers.</p> <p>Carry your mic everywhere, staying near the President. Switch the mic on for each use and off afterwards.</p> <p><i>The switch on the mic has three positions: “off”; “stand-by”, and “on”. Have the switch in the right position always—fully “on” when it is needed and fully “off” at other times. Use the “stand-by” setting for say 3 seconds when going from “off” to “on” or from “on” to “off”, to avoid making a nasty thump from the loudspeakers.</i></p> <p><i>Point the mic (like a torch) at the speaker’s throat, from about 20 cm away.</i></p> <p><i>If the loudspeakers start to whistle, the mic is probably pointing at one of them, so find a better way to hold it—pointing straight up at the roof if all else fails.</i></p>
Process in	<p>Follow Acolytes in the procession across the Communion Rail. Bow to altar. Process into the Lady Chapel. Stand near the screen, within reach of the President.</p>
Opening	<p>Be ready to hand the mic to the President, and to receive it back.</p>
Altar prep	<p>Walk two paces behind Crucifer in procession; bow at communion rail. Stand by the credence table at the right of the altar, ready to help President.</p>
Hymn	<p>Follow Subdeacon to the lectern. Sit on the bench near the lectern.</p>
Gospel	<p>Walk two paces behind Crucifer to the centre of the church. Stand to the left. Hold mic towards Deacon so that the Gospel reading is heard. Avoid collisions as Deacon censes book beforehand, and elevates it afterwards.</p>
Sermon	<p>Walk two paces behind Crucifer to the chancel steps. Sit on a bench.</p>
Creed	<p>Stand and face the altar like everyone else. Genuflect (right knee on the floor) during the sentence “<i>And...was made man.</i>” Follow President to the centre of the church.</p>
Prayers	<p>Stand to the left hand side again; be ready to hand the mic to the President.</p>
Hymn	<p>Receive mic back. Follow President; bow at communion rail; stand beside credence table. Put the mic on the table so that both your hands are free to help the President.</p>
Oblations	<p>Receive jugs from President (with a bow), put them on the credence table. Receive plate (with a bow), and put it on the credence table.</p> <p>When President has censed the oblations, he should wash his hands in the frilly bowl. Either make room for President to wash at the credence table, or (ideally) drape the towel over your left arm, hold the bowl and jug, and pour water through President’s hands into the bowl, and wait while he uses the towel.</p>
Communion	<p>Stand by credence table to receive communion or a blessing, then get out of the way: sit on the side seat, or stand in the corner.</p>
After blessing	<p>Hold the mic for the Deacon to say <i>Go in the peace of God</i>. Leave the sanctuary while the President kisses the altar; process out two paces behind Crucifer. Stand on right hand side of the Lady Chapel for final prayers. Follow Subdeacon in procession to communion rail; bow to altar; exit to Sacristy. Put the mic in the drawer marked “microphones”.</p>